Withdrawal from the College

A student may withdraw from Saint Luke’s College of Health Sciences at any time. The official date of the withdrawal is used to compute tuition and financial aid. Based on the Academic Calendar, a grade notation of W is recorded on the academic record for the semester. After the last date to withdraw the grade for the semester is the grade the student earned in the course.

To officially withdraw from the college a student must obtain a Student Withdraw Form from the Registrar. The form must be completed and returned to the Registrar.

Verbal communication to individual instructors of the student’s intent to withdraw or failure to attend classes is not considered an official withdrawal.

Notification of the student’s withdrawal is sent to each course instructor by the Registrar.

A financial aid exit interview may be required if the student received Financial Aid while enrolled at the College.

The student’s ID badge must be returned.