

Business Office Tuition/Fees Petition

The types of situations that will warrant the consideration of a petition are hospitalization, a death in the family, chronic illness, other crisis situations, or unusual circumstances.

The completion of this petition form requires:

1. Submitting a written explanation of why approval of the petition should be granted (drop dates, withdrawal information, etc.)
2. Attaching supporting documents that verify your situation is recommended.

Last Name _____ First Name _____

Student ID _____ Program _____ Phone (____) _____

Address _____

This petition is for the FALL/SPRING/SUMMER (circle one) semester during the _____ academic year.

Have you petitioned before? () No () Yes

If yes, explain when and why _____

Please attach a statement describing the circumstances warranting your petition.

By signing below, I attest that the attached information is true and accurate. I understand that any falsified information will result in denial of this petition form.

Signature _____ Date _____

Note: Failure of the student to familiarize himself/herself with published information regarding deadlines and official College policies is not a valid reason for the submission of a petition.

IN CASE OF PETITION DENIAL, YOU ARE RESPONSIBLE FOR ALL FINANCIAL OBLIGATIONS TO SAINT LUKE'S COLLEGE OF HEALTH SCIENCES.